



# Standing Rules Addendum

## Gallery Rules

### James River Art League

Our Gallery Exhibit Rules were developed to ensure that exhibits are hung and taken down on time and have a professional appearance, entered artwork is managed properly, and participating members are clearly identified and can be easily contacted by interested parties. **Thank you for following these rules when you exhibit.**

1. As a general rule, ***all works exhibited in a JRAL show will remain on exhibit for the entire length of the exhibit*** as scheduled. Early removal or substitutions may affect the overall presentation of the exhibition and may be a problem with the venue's contractual and security requirements. Some venues may permit substitutions when artwork is sold to out-of-town patrons, but the member **MUST** contact the Exhibit Chair to get approval if a buyer or venue personnel approach the artist to remove artwork prior to the close of the exhibit. The Gallery Chair(s) must also be informed of any changes to an exhibit so that changes can be recorded on the sign-in sheets.
2. Times for delivery and pickup for artwork will be specified for each exhibit. Please make arrangements with another member to deliver or pickup your artwork or inform the Gallery Chairman in advance if this obligation cannot be met. The League will not be responsible for any artwork unclaimed at the close of an exhibit.
3. All hanging artwork ***must be in ready-to-hang condition*** in accordance with the following recommendations or they will not be hung. Recommendations include:
  - Work should be framed, stripped or on wraparound canvas, with picture wire attached to screw eyes or D-rings. (Hangers such as sawtooth hangers are not acceptable.)
  - The center of the wire should ***not*** be pulled tight; center should be about 1" above screw eyes/D-rings, which should be placed about one third down from the top edge of the frame.
  - All protectant glass or plexiglass should be clean and free of smudges or fingerprints.
4. All artwork ***must be original***. Reference photos used in its creation should be from the artist's personal photographs or those obtained with verbal or written permission from the photographer. Photographs and prints (e.g. engravings, etchings, lithographs, monotypes) created by the artist are considered "original artwork". Work not accepted for exhibit includes:
  - Copies or work derived from other paintings or published photographs used without permission
  - Prints (e.g. giclees, photo reproductions) of the artist's original artwork, unless specified as acceptable
  - Posters
5. All artwork must be identified with **two cards**: 1) a JRAL card on the front of each piece, and 2) a card firmly affixed on the **back**, both with the same information listed below. The Gallery Committee will provide standardized gallery cards to be used at all exhibits. The card on the back may be your own card.
  - Artist name and telephone number or email address
  - Title of artwork and Medium
  - Price, or NFS or POR notation if appropriate



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6. Exhibitors **must** complete a sign-in sheet in the Gallery Book provided by the Gallery Committee with information to include name, phone number, title of work, medium and price. In some cases, the gallery may also require other information. ***If the Gallery Chair has not arrived yet, please wait for them so your art can be properly signed in or out.***
7. For security purposes, paintings must be minimum of 9" x 12" or 108 square inches, including frame. Smaller works will not be displayed unless suitable protection is provided (such as a glass case) or unless preapproved by the Gallery Committee.
8. Due to restrictions in some public venues, we must reluctantly restrict the display of "nude" or other controversial artwork. Questions regarding acceptable artwork should be directed to the Gallery or Exhibit Chair.
9. The Gallery Chair and designated assistants will act as a screening committee and, at their discretion, may choose not to hang artwork that does not comply with the gallery rules.
10. Members must sign a Waiver of Liability before their first JRAL exhibit and return it to the Membership chair.

**Contact us if you have any questions:**

<b>Gallery Chairs: Rosemary McKnight</b>	<b>rmcknight.artwork@verizon.net</b> <b>804-270-0287 (h), 804-314-4153 (c)</b>
<b>Mike Haubenstein</b>	<b>mhauby@gmail.com</b> <b>804-314-1127</b>
<b>Exhibit Chair: David Cheatham</b>	<b>dschtm@gmail.com</b> <b>804-370-2420 (h), 804-272-1669 (c)</b>